



**Appleton Downtown Inc.**  
116 N. Appleton St.  
(920) 954-9112  
Jennifer@AppletonDowntown.org

## 2017 ADI Façade Restoration & Improvement Grants Application

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Architect's Name: \_\_\_\_\_

Architect's Phone: \_\_\_\_\_

Contractor's Name (If known): \_\_\_\_\_

Contractor's Phone (If known): \_\_\_\_\_

Approximate cost of work to be done (Including permits and Architect's fees): \_\_\_\_\_

Approximate date work is to be or has been done: \_\_\_\_\_

**Work must be completed by January 31, 2018**

Give a general description below. Attach a sketch or photo of the improvements you wish to make or completed improvements made to your building. Please also include a copy of all quotes or invoices associated with the project.

---

---

---

---

---

---

---

---

Please be aware that annually funds are limited and are considered on a first come first serve basis. A committee will review each application and you may be asked to provide more information about your project.

**Eligibility requirements for grants:**

- Grants are available to merchants or building owners within the Business Improvement District for improvements to existing building facades.
- Proper permits must be obtained from the City of Appleton. Proof of permit may be requested.
- Submit the proposed project description information relative to the improvements for consideration:
  1. Paint and construction material color samples and a description of the work to be done
  2. Awning fabric samples and description
  3. Sign information: color, size, material, lettering, lighting and placement
- Routine exterior maintenance, landscaping, site improvements and new construction are NOT eligible.
- If work has already been completed in this calendar year, please submit a pre project photograph of the building, photo with improvements, a clear description of improvements and attach copy of the bill
- 100% eligible amount is not guaranteed. Longevity of the project and how well the project complements the building and the surrounding block will be a factor in determining allocation amounts.
- A FREE consultation is available with the architects on our committee. Please make your request with Jennifer in the ADI office 954-9112 and an appointment will be scheduled.
- Building/business owner assumes 100% responsibility for qualifying ADA compliance work to satisfy all necessary codes and regulations.
- If owner does the work: all materials and paid labor qualify. Not to include labor paid to owner. Must include a time sheet to document the labor or a quote from a professional contractor

**All Deadlines: Monthly by the 10<sup>th</sup>**

Please check

<p><input type="checkbox"/> <b>Large scale Architect Assisted Façade Grant</b>  <b>Up to 50% match; maximum \$5000 / per project (only one available annually)</b>          The intent of this program is to promote the use of an architect to provide the best possible design and color scheme for the building.</p> <ul style="list-style-type: none"> <li>• Attach a pre project photo of the building</li> <li>• Attach an architectural drawing of proposed project</li> <li>• Attach a project bid</li> <li>• A consultation with our review committee is required prior to commencement of the project</li> </ul>	<p><input type="checkbox"/> <b>Restoration and Improvement Grant</b>          (paint / sign / awning / lighting)  <b>ADI provided architectural consultation available.</b>  <b>Call Jennifer at ADI 954-9112</b>  <b>Up to 50% match; maximum \$1000 / per project:</b>  <b>New requirement: signage must include business identification: logo, name or branding</b></p> <ul style="list-style-type: none"> <li>• Attach a pre project photo of the building</li> <li>• Attach a project bid</li> <li>• Include a description of the sign or project</li> </ul>
<p><input type="checkbox"/> <b>Minor scale Architect Assisted Façade Grant</b>  <b>ADI provided architectural consultation available. Call Jennifer at ADI 954-9112</b>  <b>Up to 50% match; maximum \$2000 / per project</b>          The intent of this program is to promote the use of an architect to provide the best possible design and color scheme for the building.</p> <ul style="list-style-type: none"> <li>• Attach a pre project photo of the building</li> <li>• Attach an architectural drawing and description</li> <li>• Attach a project bid</li> </ul>	<p><input type="checkbox"/> <b>Access Improvement Grant</b>          The intent of this grant category is to improve accessibility into the buildings within the district:</p> <ul style="list-style-type: none"> <li>• Automatic doors</li> <li>• Step removal and ramp construction</li> <li>• BIG BELL and ramp system</li> </ul> <p><b>Up to 50% match or a max of \$2500 per project.</b></p> <ul style="list-style-type: none"> <li>• Attach a pre project photo of the building</li> <li>• Attach drawing of improvements (if applicable)</li> <li>• Attach a project bid</li> </ul> <p>Estimates for the project must be line item specific to identify compliance of the project.</p> <p>Building/business owner assumes 100% responsibility for qualifying ADA compliance work to satisfy all necessary codes and regulations.</p>