



## 2024 Sandwich Board Sign Grant Application

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Approximate cost of sign: \_\_\_\_\_

Vendor/person building the sign: \_\_\_\_\_

### **Eligibility requirements for grant:**

- Grants are available to merchants or building owners within the Business Improvement District.
- Proper permits must be obtained from the City of Appleton. An annual Occupancy Permit is \$45 and can be applied for at the Public Works Dept. City Hall 5<sup>th</sup> floor.
- If the sign has already been purchased in this calendar year, please submit a photograph.
- If your sign is selected for funding, an agreement letter will be sent to the address on the application in a timely manner.

### **Up to \$100 is available for each sign**

Please submit the following:

- A sketch of the proposed sign design
- Materials used \_\_\_\_\_  
\_\_\_\_\_
- Dimensions of the sign:  
Height (max. 3 ½ foot) \_\_\_\_\_  
Leg support height (max. 6 inches additional) \_\_\_\_\_  
Width (max. 2 ½ foot) \_\_\_\_\_

The Economic Development & Physical Design Committee will review the applications on a monthly basis. For consideration submit all information by the 15<sup>th</sup> of each month. If you have questions please call Jennifer @ 920.954.9112.